

**PROCEEDINGS OF THE PARISH SCHOOL BOARD OF THE PARISH OF WEST FELICIANA, STATE OF LOUISIANA, TAKEN AT A REGULAR MEETING HELD ON TUESDAY, APRIL 25, 2017, AT 5:04 P.M.**

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The Parish School Board of the Parish of West Feliciana, State of Louisiana, met in regular session at its regular meeting place, the Parish School Board Office, 4727 Fidelity Street, St. Francisville, Louisiana, on Tuesday, April 25, 2017, at four minutes after five o'clock (5:04) p.m.

The meeting was called to order by President Kevin Beauchamp.

The Pledge of Allegiance was led by Mr. Landrum. Mr. Beauchamp asked the Board Secretary, Misty Cook, to call the roll of the Board.

There were present: President Beauchamp, School Board Members Amanda McKinney, Jerry Landrum, Beth Tycer, Milton Coats, Kelly O'Brien and Sara Wilson-Rogers.

The Parish School Board of the Parish of West Feliciana, State of Louisiana, was duly convened as the governing authority of said parish for school purposes by Honorable Kevin Beauchamp, President, who then stated that the Parish School Board was ready for the transaction of business.

**AGENDA**

It was moved by Ms. McKinney, seconded by Ms. Tycer to approve the agenda for the April 25, 2017 regular Board meeting. Vote was unanimous. Motion Carried.

**MINUTES**

The minutes were corrected to change the wording from "resolution" to "proclamation" concerning the document presented by the Board to Ms. Helen B. Davis upon her retirement. It was moved by Ms. Wilson-Rogers, seconded by Ms. O'Brien to approve the minutes as corrected. Vote was unanimous. Motion carried.

**RECOGNITIONS AND PRESENTATIONS**

Mr. Milton welcomed those present. WFMS Assistant Principal Mark Lester introduced Nick Lester, a 7<sup>th</sup> grader at WFMS, who was elected Louisiana State Junior Beta Club President at their recent convention. Mr. Lester pointed out that Nick's campaign for President included a speech to the 13,000 students attending the convention. He also commended the West Feliciana Junior Beta Club members and teachers for their hard work and support of Nick during the campaign and election process. Mr. Milton presented Nick with a certificate in recognition of his hard work, leadership, outstanding academic standing, and his public speaking skills.

Ms. Abby Cochran, Principal at West Feliciana High School, introduced Kyle Sellers who is a National Merit Finalist. As such, he joins the top 2% of students in the country to achieve this standing. Kyle plans to attend LSU in Computer Software Engineering. He thanked Ms. Georgia Dudley for her help and guidance during the process. Mr. Milton presented Kyle a certificate in recognition.

Mr. Milton presented certificates from the Louisiana School Boards Association to Board members for having met their training requirements for the year. The certificate for Mr. James White was presented to his family.

**RECOGNITIONS AND PRESENTATIONS** *(continued)*

Lauren Field, Executive Director of the St. Francisville Area Foundation (SFAF), presented information concerning a Cooperative Endeavor Agreement between the SFAF and the West Feliciana Parish School Board for development of the school-owned property (Pecan Grove) that formerly housed St. Francisville High School. Mr. Milton pointed out that the purpose would be to maximize profits for the School Board and to ensure something the community would be proud of. He also stated that the process would have two parts: short-term would be the Cooperative Endeavor Agreement/Request for Proposal, and long-term would be for the Board to continue with the process to obtain greater financial benefits.

Mr. Milton advised the Board that at the May Board meeting, he would like to present the request to enter into a Cooperative Endeavor Agreement with the St. Francisville Area Foundation for the sale of the Pecan Grove property to the Board for approval.

**OTHER SCHOOL BOARD BUSINESS**

Mr. Milton read aloud Resolution #16-004, Signature Authorization. It was moved by Ms. O’Brien, seconded by Ms. McKinney to approve Resolution #16-004, as presented. Vote was unanimous. Motion carried.

The resolution follows:

**RESOLUTION # 16-004**  
**Signature Authorization**

State of Louisiana  
Parish of West Feliciana

BE IT RESOLVED by the Superintendent and the President of the West Feliciana Parish School Board in general session convened that:

Misty Cook, WFPSB Business Manager and Secretary to the Board is duly authorized to sign on behalf of the West Feliciana School System in the execution and scope of her assigned duties which include but are not limited to the following: Fiscal Agent agreements; transfer of School Board funds in and out of interest-bearing and non-interest-bearing accounts.

This resolution, having been read and having been considered in the same manner, the vote thereon was as follows:

- Yeas: A. McKinney, K. Beauchamp, J. Landrum, B. Tycer, M. Coats, K. O’Brien, S. Wilson-Rogers
- Nays: None
- Absent: None
- Not Voting: None

This resolution was declared duly adopted on the 25<sup>th</sup> day of April, 2017.

/s/ Hollis G. Milton  
Hollis G. Milton, Superintendent

/s/ Kevin E. Beauchamp  
Kevin E. Beauchamp, President

**CERTIFICATE**

I certify that the above and foregoing constitutes a true and correct copy of a part of the minutes of a meeting of the West Feliciana Parish School Board of St. Francisville held on the 25<sup>th</sup> day of April, 2017.

/s/ Misty Cook  
Misty Cook, Secretary

**OTHER SCHOOL BOARD BUSINESS** *(continued)*

Mr. Milton read aloud Resolution #16-005, Signature Authorization. It was moved by Ms. Wilson-Rogers, seconded by Ms. O'Brien to approve Resolution #16-005, as presented. Vote was unanimous. Motion carried.

The resolution follows:

**RESOLUTION # 16-005**  
**Signature Authorization**

State of Louisiana  
Parish of West Feliciana

BE IT RESOLVED by the Superintendent and the President of the West Feliciana Parish School Board in general session convened that:

Tanda Young, WFPSB Sales & Occupancy Tax Administrator, is duly authorized to sign on behalf of the West Feliciana School System in the execution and scope of her assigned duties which include but are not limited to the following: Fiscal Agent agreements; transfer of School Board funds in and out of interest-bearing and non-interest-bearing accounts.

This resolution, having been read and having been considered in the same manner, the vote thereon was as follows:

Yeas:	A. McKinney, K. Beauchamp, J. Landrum, B. Tycer, M. Coats, K. O'Brien, S. Wilson-Rogers
Nays:	None
Absent:	None
Not Voting:	None

This resolution was declared duly adopted on the 25<sup>th</sup> day of April, 2017.

/s/ Hollis G. Milton  
Hollis G. Milton, Superintendent

/s/ Kevin E. Beauchamp  
Kevin E. Beauchamp, President

**CERTIFICATE**

I certify that the above and foregoing constitutes a true and correct copy of a part of the minutes of a meeting of the West Feliciana Parish School Board of St. Francisville held on the 25<sup>th</sup> day of April, 2017.

/s/ Misty Cook  
Misty Cook, Secretary

Board members received a copy of the Special Education Policy Handbook in the packet that was mailed prior to the meeting. Ms. Carolyn Lee, Supervisor of Special Education, pointed out that the policy must be kept up-to-date and reflects all the changes. It was moved by Ms. Tycer, seconded by Mr. Coats to approve the Special Education Policy Handbook as presented. Vote was unanimous. Motion carried.

Mr. Beauchamp moved to the next agenda item, and called for a motion to grant permission to advertise for bids for the West Feliciana Parish School Board Official Journal. It was so moved by Ms. McKinney, seconded by Ms. Wilson-Rogers. Vote was unanimous. Motion carried.

## **OTHER SCHOOL BOARD BUSINESS** *(continued)*

Mr. Comfort spoke about the School Choice program, stating that it is based on capacity. It is the current situation that West Feliciana does not have capacity to accept any new students under this program. Law provides for exceptions to be made at the local level. He said that families who currently have children attending West Feliciana Parish schools under this program will be allowed to continue.

It was moved by Ms. Wilson-Rogers, seconded by Ms. Tycer to approve the School Choice Proposal for 2017-18. Vote was unanimous. Motion carried.

After a short discussion, it was moved by Ms. Wilson-Rogers, seconded by Ms. McKinney to approve the Strategic Plan Package for 2017-18, with notice that use of the ‘Rainy Day Fund’ would be for FY 2017-2018 only. Vote was unanimous. Motion carried. Ms. O’Brien abstained from voting on the portion of the Strategic Plan that pertained to School Resource Officers.

Copies of a Millage Management Contract were distributed to Board members. This contract would cover costs of a consultant to assist during the process of “rolling forward” the tax millage for 2017-18. Mr. Milton stated that the process is not difficult, but is complex, and this would provide the expertise to ensure success. He also stated that it would allow staff to learn the process.

It was moved by Ms. McKinney, seconded by Ms. O’Brien to approve the Millage Management Contract as presented. Vote was unanimous. Motion carried.

Copies were distributed to the Board members of a contract for speech therapy services (to provide services to students whose therapist retired before the end of the school year) through May 12, 2017. Ms. Lee explained that the contract was required in order to ensure compliance. It was moved by Mr. Coats, seconded by Mr. Landrum to approve the contract with Communication Station of Acadiana, LLC for speech therapy services through May 12, 2017 as presented. Vote was unanimous. Motion carried.

Mr. Coats departed at 6:32 p.m.

Ms. Cook presented a budget revision for Early Childhood Care & Education Cohort 2. It was moved by Ms. Wilson-Rogers, seconded by Ms. Tycer to approve the budget revision as presented for \$10,000.00. Vote was unanimous. Motion carried.

## **USE OF FACILITIES REQUESTS**

There were three Use of Facilities applications submitted for Board approval. It was moved by Ms. Tycer, seconded by Mr. Landrum to approve the Use of School Facilities Applications as follows:

- A. West Feliciana Parks & Recreation partnering with OLLI-LSU Enrichment Organization. Pickleball Program at Bains Elementary Gym. DATES: Tuesdays and Fridays from Jun 6<sup>th</sup> through July 28, 2017, 8:00-10:30 AM.
- B. West Feliciana Parks & Recreation Summer Day Camp (ages 6-12 years) at West Feliciana Middle School Gym. DATES: Monday-Friday, 7:00 a.m. – 6:00 p.m., May 22 through August 4, 2017.
- C. West Feliciana Project Graduation to use West Feliciana Middle School Gym for Project Graduation event. DATES: May 8-13, 2017.

Vote was unanimous. Motion Carried.

## PERSONNEL ITEMS FOR BOARD APPROVAL

The following personnel items were presented for Board approval:

### A. Request for Travel:

- 1) Joy Cazabat: Mobile Challenge of Champions Conference; Location: Mobile, Alabama; Date: March 31, 2017 – April 1, 2017; Funded by: School Fund.
- 2) Rickey Grant: Mobile Challenge of Champions Conference; Location: Mobile, Alabama; Date: March 31, 2017 – April 1, 2017; Funded by: School Fund.
- 3) Preston King: Mobile Challenge of Champions Conference; Location: Mobile, Alabama; Date: March 31, 2017 – April 1, 2017; Funded by: School Fund.
- 4) Misty Cook: Abila MIP Fund Accounting Training; Location: Chicago, Illinois; Date: May 8, 2017 – May 10, 2017; Funded by: General Fund.
- 5) Denise Smith: Abila MIP Fund Accounting Training; Location: Chicago, Illinois; Date: May 8, 2017 – May 10, 2017; Funded by: General Fund.
- 6) Rodney Lemoine: Nike Championship Basketball Clinics; Location: Biloxi, Mississippi; Date: May 12, 2017 – May 14, 2017; Funded by: General Fund.
- 7) Robb Odom: Georgia Tech Spring Game; Location: Atlanta, Georgia; Date: April 21, 2017; Funded by: School Fund.
- 8) Paul Sirchia: Georgia Tech Spring Game; Location: Atlanta, Georgia; Date: April 21, 2017; Funded by: School Fund.

It was moved by Ms. O'Brien, seconded by Ms. Tyner to approve the personnel items for Board approval as presented. Vote was unanimous. Motion carried.

## SUPERINTENDENT'S REPORT

Mr. Milton reminded the board members that graduation will be held on May 12<sup>th</sup>, on the football field, and that in case of rain, the ceremony would be moved to the WFHS gym, with overflow in the auditorium.

He advised the Board that a plan to add 15 minutes to the schedule at the high school and middle school in 2017-18 should be finalized and submitted for Board approval in May.

He again asked the Board that if there are any questions about the Cooperative Endeavor Agreement/Request for Proposal for the Pecan Grove property, to please let him know as soon as possible so they can be answered quickly.

It was moved by Ms. Wilson-Rogers, seconded by Ms. O'Brien to adjourn the meeting.

Meeting adjourned at 6:42 p.m.

/s/ Hollis G. Milton  
Hollis G. Milton, Superintendent

/s/ Kevin E. Beauchamp  
Kevin E. Beauchamp, President

/s/ Misty Cook  
Misty Cook, Secretary